

INDIAN MARITIME UNIVERSITY

(A Central University; Ministry of Ports, Shipping &Waterways)

T.S.CHANAKYA

Navi Mumbai Campus, Nerul, Navi Mumbai-400706 (Tel:27703876/20871976 Ext.294)

Advt.No.IMU-NMC/Rect./2024-25/04

Date: - 22/05/2024

Applications are invited for the below mentioned post purely on contract basis. The contract appointments would be for a period of six months initially and extendable based on performance during last tenure. Mode of Selection shall be Interview. Last date for submitting application is 18th June, 2024 (Tuesday).

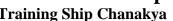
Applications along with all the supporting documents are to be mailed to <u>dradmin.navimumbai@imu.ac.in</u>. Interested/eligible candidates should apply by filling the attached 'Annexure 'I' form. Only shortlisted candidates will be called for interview. No TA/DA is payable for appearing in the interview. The candidates have to bring their original certificates of their educational qualifications and work experience along with one set of Xerox copies of the same for verification while appearing for the interview.

On Contract Basis						
Sr.No.				Eligibility Criteria		
5111101	rame of the post					
1.	Deputy Registrar	> Age limit:		Not exceeding 65 years.		
	(Contract basis) (01 No post.)	>	Educational qualifications and Experience:	Essential:		
				i. Master's Degree with at least 55% marks and above.		
				AND		
				ii. Assistant Registrar or equivalent with at least 05 years of administrative		
				experience in Higher education institutions/Officers of State and Central Govt. handling Administrative works.		
				OR		
				Retired Group A officer of Central/state Governments not below the rank		
				of Joint Secretary in State Governments or Deputy Secretary in Central		
				Government.		
				OR		
				Retired officer (Army/Navy/Air Force) with similar administrative		
				experience		
				Desirable :		
				Proven ability in administration, Govt/ defence /with the capacity to lead		
				administration in a residential institution. Experiance in Govt		
				Procurement/establishment Matters .		
			Proposed remuneration:	As per IMU Norms		

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Navi Mumbai Campus Training Ship Chanakya





Application for the p	ost of:	on contract
	PERSONAL DETAILS	
1. Name in Ful	l:	
(in block let	ters)	
2. Date of Birtl	h: (dd/mm/yyyy) Age:	(as on 18.06.2024)
3. Present Add	lress:	
4. E-mail ID:		
5. Contact nos	.:	
6. Permanent	Address:	
7. ID Details:		
(a) Aadha	ar No.:	
(b) PAN		
8 (a) Current	Position/last position held	
(b) Position	<u>.</u>	
	Salary/Last Pay drawn:	
(d) Work ad	ldress:	
9. Notice requi	ired to join:	
10. Qualificatio	on/Experience details:	

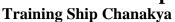
Sr. No.	Name & details of the qualification/experience	Yes/No	Remarks (if any)
1	Whether qualify the essential qualification criteria for the post		
2	Whether qualifying age criteria for the post		

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Navi Mumbai Campus





11. Furnish details of Experience:

Sr.	Name of	Designation	Grade	From -	Nature
No.	Department/Organization/ Company	/Post	Pay/Pay Level/ Consolidated remuneration	To(duration) *	of duties

Please mention total duration of experience

12. Academic Qualifications:

Qualification	Year	Board/University/Institute	% Marks	Subjects/Branch/Stream
Х				
XII				
Graduation/				
Degree				
Post- Graduation				
Ph.D (if Any)				

13. Any other information:

Declaration to be signed by the Candidate:

I hereby declare that the entries in this form are correct and true to the best of my knowledge and belief. If at any time, I am found to have concealed/suppressed any material/information or given any false details, my candidature shall be liable to be summarily terminated without notice or compensation.

	Signature of the Candidate
Date:	
Place:	