



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

ADVT/TISS/PROJECT/PRAYAS/APRIL/2024

April 16, 2024

Vacancy for the post of two social workers at Prayas, a field action project of the Centre for Criminology and Justice, School of Social Work, TISS, Mumbai

Prayas is a field action project of the Centre for Criminology and Justice, School of Social Work, initiated in 1990. It is a response to the needs of disadvantaged groups being processed by the Criminal Justice System. It aims at socio-legal and economic rehabilitation of persons who are at risk of being criminalized, exploited for commercial sex, and those in destitute states.

This position involves social work intervention with women and youth, towards accessing documentation, welfare schemes and citizenship rights.

Qualifications: MA in Social Work

Nature of Appointment: Contract basis

Work Experience: Minimum One to Three years field work Experience

Period of Contract: 12 months (May be extended based on performance and fund-availability)

Location: Mumbai

Requirements:

- Excellent communication skills in Marathi and fluency in English
- Ability to work effectively in teams as well as independently
- Familiarity with the use of MS-Office, emails and the internet
- Willingness to travel in Mumbai and Thane Districts, and other districts as per requirement
- Preference for persons with prior experience of social work practice in the field of criminal justice.

Salary: Approximately Rs. 26000/- per month (including field work allowances)

The terms listed above may be relaxed in exceptional circumstances. Shortlisted candidates will be invited for a written test and interview. This is a full-time position. Candidates residing within municipal limits of MMR (Mumbai Metropolitan Region) / Thane / Navi Mumbai or those able to travel to Mumbai for daily work are invited to apply. When required, the selected candidate will also be required to travel to other districts.

The last date for receipt of applications by email: April 30, 2024.

Other conditions:

- The Institute reserves the right to relax qualification and working conditions of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.

- The Institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- The post is unreserved, but candidates belonging to reserved category can apply. No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- No TA/DA is payable for appearing for the interview
- **In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).**

Application process and interview:

1. Interested candidates are requested to send their resume and certificates of education and experience to: career.prayas@gmail.com and prayas@tiss.edu
2. Candidates will be informed over e-mail and/or phone to appear for the Written Test/ Interview (offline / online) by the first week of May, 2024.

Note: The selected candidate has to join within one month of intimation of selection.

Project Leader, Prayas